

Loma Linda HOA Social Committee Charter
Description and Responsibilities

APPROVED APRIL 12, 2022

Committee Purpose:

The Committee aims to build a strong sense of community and to provide an atmosphere of friendship and social opportunities by providing scheduled social events as well as pop-up events, welcoming new residents, and fostering support for neighbors in times of need.

Social Committee Members:

Committee members consist of those neighbors who wish to volunteer and are then appointed by the HOA Board. Any homeowner in good standing with HOA is eligible to join the committee. The HOA Board has the right and authority to disband and discontinue this committee, as well as appoint or dismiss any committee member, with or without cause. Committee members shall follow all of the current governing documents and policies.

Function:

1. Welcome Packet – The committee will welcome new owners of Loma Linda with a welcome packet that will include information on the HOA, the Metro District, fire safety, and other useful information for owners moving to our community.
2. Social – Provide a variety of inclusive, enjoyable events designed to appeal to a wide cross section of owners who can choose to participate in events throughout the year. Some events may be planned in advance and others may be pop up events occurring with little notice.
3. Support – Foster support for residents and owners in times of need.
4. Annual Members Meeting – The HOA is required by law to have an annual members meeting, which is run by the HOA Board. The committee will take on the selection of a venue and the organization of the meal for this event, presenting the final options to the Board for approval.

Budget:

There is a line item in the Loma Linda Annual Budget for social activities.

Guidelines:

1. The Social Committee functions most effectively with a minimum of formal procedures. Action ideas are not put forth as "motions" and conventional parliamentary procedures simply aren't relevant. Mostly it's an exchange of ideas, which are reviewed, modified

and rejected or adopted. The meeting follows the guiding principles of simple common sense, mutual cooperation and respect for every member and the community.

2. The Social Committee shall give a report at the monthly HOA Board meetings as to what events are upcoming and any other social committee news.
3. A notebook, virtual or paper, shall be kept containing descriptions of past events with a summary of the event for purposes of planning future events.
4. Meetings will be on an as needed basis. Minutes shall be taken at the meetings and recorded and kept in the social committee notebook. Minutes can be submitted to the HOA Board at the Board's monthly meeting for inclusion in the Board Minutes.
5. The Social Committee is not authorized to financially or legally obligate the HOA in any manner unless it has been specifically approved by the HOA Board. All receipts for social events shall be turned into the Treasurer for reimbursement.
6. Notice of planned and pop-up events will be emailed to residents by the Board, posted at the mailbox, and posted to Facebook. Pop-up events may be planned on little notice and will be publicized as allowed by time constraints.
7. Provide a summary of Social Committee accomplishments at the Annual Members Meeting to be included in the Annual Member Meeting Minutes.